

1 **MINUTES OF BUDGET WORKSHOP**
2 **THE PRESERVE AT SOUTH BRANCH**
3 **COMMUNITY DEVELOPMENT DISTRICT**

4 The Budget Workshop of the Board of Supervisors of The Preserve at South Branch Community
5 Development District was held on Wednesday, April 5, 2023 at 9:00 a.m. at Residence Inn by Marriott
6 Tampa Suncoast Parkway, NorthPointe Village, 2101 Northpoint Parkway, Lutz, Florida 33558.

7 **FIRST ORDER OF BUSINESS – Roll Call**

8 Mr. Lotito called the meeting to order and conducted roll call.

9 Present and constituting a quorum were:

| | |
|---|---------------------------------------|
| 10 Jennifer Whelihan (S2) | Board Supervisor, Chair |
| 11 Jeffrey Haller (S4) <i>(via phone)</i> | Board Supervisor, Vice Chair |
| 12 Anthony Snyder (S1) | Board Supervisor, Assistant Secretary |
| 13 Steve Lopez (S3) <i>(joined in progress)</i> | Board Supervisor, Assistant Secretary |
| 14 Jules Abercrombie (S5) | Board Supervisor, Assistant Secretary |

15 Also present were:

16 Raymond J. Lotito Vesta District Services

17 *The following is a summary of the discussions at the April 5, 2023 Preserve at South Branch CDD Board*
18 *of Supervisors Regular Meeting. No action was taken during the Workshop.*

19 **SECOND ORDER OF BUSINESS – Audience Comments – Agenda Items** *(Limited to three minutes*
20 *per individual)*

21 There being none, the next item followed.

22 **THIRD ORDER OF BUSINESS – Business Matters**

23 A. Exhibit 1: Review of FY 2023 Adopted Budget

24 B. Discussion of FY 2024 Operations and Maintenance Needs

25 Ms. Whelihan presented a proposed FY 2024 budget provided by the District Manager.
26 The increase of \$40,000 equates to a 2% increase of about \$20 per lot for the year. The
27 proposed budget runs lower than inflation.

28 Mr. Snyder stated that the map would be a valuable tool for the District to invest in.

29 The Board discussed whether transitioning to a new attorney would incur additional costs.

30 Access Control is for the Basketball Court

31 Park maintenance is the porter services and trash pick up. This was increased from once a
32 week to twice a week.

33 Mulch throughout the community was increased slightly because previous funding
34 allocation was not sufficient.

35 Holiday lighting was added as a new line item.

36 Security ties into Pasco County Extra Duty Sheriff.

37 Allocation to a reserve fund will be incorporated into the FY 25 budget plan. And a line
38 item in the FY 25 budget will be added for a reserve study.

39 **FOURTH ORDER OF BUSINESS – Adjournment**

40 On a MOTION by Ms. Whelihan, SECONDED by Mr. Lopez, WITH ALL IN FAVOR, the Board
41 adjourned the budget workshop, for The Preserve at South Branch Community Development District.

42 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
43 meeting held on May 2, 2023.

44
45

Tish Dobson

Signature

Tish Dobson

Printed Name

Jennifer Whelihan

Signature

Jennifer Whelihan

Printed Name

46 Title: Secretary Assistant Secretary

Title: Chair Vice Chair